



1616 Humboldt Ave  
West St Paul, MN 55118  
(651) 552-4100 \* Fax (651) 552-4190

### Property Maintenance Inspection (Single Family)

Inspection Type: Routine Complaint Follow-up Emergency

Date of Initial Inspection \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Property Address: \_\_\_\_\_ Owner/Manager/Agent Name: \_\_\_\_\_

Complex Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Alt. Phone # \_\_\_\_\_

All Failed Items must be corrected to comply with the West St Paul Property Maintenance Code (455) and other applicable building, fire, mechanical, electrical, and plumbing codes. Thank you for your cooperation.

Area	Comply w/ standards?		Corrective Action(s) To Be Taken:	Date Completed:
	Yes	No		
<b><u>KITCHEN</u></b> 1. Plumbing 2. Electrical 3. Appliances/Vent. 4. Cabinets 5. Windows/Doors 6. Floor/Walls/Ceil.	_____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____	<i>International Property Maintenance Code (IPMC) Chapters 3, 4, 5, 6</i> _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____
<b><u>LIVING ROOM</u></b> 7. Heat/Mech. 8. Electrical 9. Windows/Doors 10. Floor/Walls/Ceil.	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____	<i>IPMC Chapters 3, 4, 6</i> _____ _____ _____ _____ _____	_____ _____ _____ _____ _____
<b><u>BATHROOM</u></b> 11. Plumbing 12. Electrical 13. Windows/Doors 14. Floor/Walls/Ceil. 15. Venting/Mech.	_____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____	<i>IPMC Chapters 3, 4, 5, 6</i> _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____
<b><u>BEDROOMS</u></b> 16. Heat/Mech. 17. Electrical 18. Windows/Doors 19. Floor/Walls/Ceil. 20. Smoke Detectors	_____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____	<i>IPMC Chapters 3, 4, 6, 7</i> _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____
<b><u>HALLS/ENTRY</u></b> 21. Electrical 22. Smoke Detectors 23. Windows/Doors 24. Floor/Walls/Ceil.	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____	<i>IPMC Chapters 3, 4, 6, 7</i> _____ _____ _____ _____ _____	_____ _____ _____ _____ _____
<b><u>BASEMENT</u></b> 25. Stairs/Rails 26. Electricity 27. Foundation/Slab 28. Signs of Moisture 29. Joist/Beam/Posts 30. Bedroom Egress 31. Sanitation/Pests 32. Storage 33. Other	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____	<i>IPMC Chapters 3, 4, 5, 6, 7</i> _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____
<b><u>IPMC Ch 8 &amp; Other MISC./ REFERRALS</u></b> 34. Zoning Issues 35. Health Issues 36. Other	_____ _____ _____ _____	_____ _____ _____ _____	<b><u>SPECIALIST CERTIFICATION REQUIRED</u></b> 37. Heating System _____ 38. Water Heater _____ 39. Plumbing System _____ 40. Electrical System _____ 41. Structural _____	_____ _____ _____ _____ _____ _____



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	Yes	No		
<b><u>EXTERIOR</u></b>			<i>IPMC Chapters 3, 5, 6</i>	
42. House Numbers	___	___	_____	_____
43. Roofing & Vents	___	___	_____	_____
44. Fascia/Soffit	___	___	_____	_____
45. Gutters	___	___	_____	_____
46. Chimney	___	___	_____	_____
47. Siding	___	___	_____	_____
48. Windows/Doors	___	___	_____	_____
49. Plumb./Backflow	___	___	_____	_____
50. Electrical	___	___	_____	_____
51. Overhead Cables	___	___	_____	_____
52. Decks	___	___	_____	_____
53. Sidewalks/Drives	___	___	_____	_____
54. Landscape/Trees	___	___	_____	_____
55. Other	___	___	_____	_____
56. Other	___	___	_____	_____
<b><u>GARAGE/ACCES.</u></b>			<i>IPMC Chapters 3, 6, 7</i>	
57. Roof/Gutters	___	___	_____	_____
58. Siding	___	___	_____	_____
59. Windows/Doors	___	___	_____	_____
60. Floor/Walls/Ceil.	___	___	_____	_____
61. Overhead Door	___	___	_____	_____
62. Door Opener	___	___	_____	_____
63. Electrical	___	___	_____	_____
64. Other	___	___	_____	_____
<b><u>ELECTRICAL</u></b>			<i>IPMC Chapters 3, 6</i>	
65. Panel/Breakers	___	___	_____	_____
66. Panel Clearance	___	___	_____	_____
67. Other	___	___	_____	_____
68. Other	___	___	_____	_____
<b><u>HEATING/MECH.</u></b>			<i>IPMC Chapters 3, 5, 6</i>	
69. Heat plant cond.	___	___	_____	_____
70. Gas/Water Pipes	___	___	_____	_____
71. Flue/Chimney	___	___	_____	_____
72. Clearances	___	___	_____	_____
73. Fireplace	___	___	_____	_____
74. Laundry/Venting	___	___	_____	_____
<b><u>PLUMBING</u></b>			<i>IPMC Chapters 3, 5, 6</i>	
75. Water Heater	___	___	_____	_____
76. Piping/Venting	___	___	_____	_____
77. Floor Drain/Sump	___	___	_____	_____
78. Water Softener	___	___	_____	_____

There is no charge for the initial and follow-up inspection. There will be charge a \$50.00 fee for each subsequent reinspection or "no show".  
If you have questions, please contact the inspector at (651)552-4100 or at

Inspector

Date

Received By/Title